

STATE OF NEVADA



DEPARTMENT OF AGRICULTURE
NEVADA JUNIOR LIVESTOCK SHOW BOARD

PRESIDENT: Matt McKinney VICE PRESIDENT: Tom Cates

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Approved Minutes

August 5, 2025, 1:30 p.m. – 5:00 p.m.

Nevada Department of Agriculture, Large Conference Room

405 South 21st Street, Sparks, NV 89431

NOTE: - The NJLS Finance Committee will meet at 1:30 p.m. for an in-depth financial review of the 2024 and 2025 NJLS Shows. NO ACTION WILL BE TAKEN during this committee meeting.

The finance subcommittee convened at 1:30 – the following NJLS Board members were present: Matt McKinney, Tom Cates, Sarah Chvilicek, Dennis Hellwinkel, Travis Coombs, and Cara Goss joined at 1:55. Dennis Hellwinkel provided a comprehensive review of the last two fiscal years for the Nevada Junior Livestock Show and Sale. Dennis discussed show donations and sponsorships and will be recommending changes to the awards committee as to how categories are named and reported on. Dennis also noted that the Director of Nevada Department of Agriculture, facilitated the transfer of \$10,000 to NJLS and NJLS thanks the NDA Director. Reno-Sparks Livestock Events Center will be returning a \$10,000 over payment in mid-August. Dennis reported that the Nevada State Bank account was closed and that all youth exhibitors had been paid within 63 days of the show. Sub-committee meeting adjourned.

- 1. Call to order, a roll call of members, and establish a quorum – Meeting was called to order by President, Matt McKinney at 2:01 p.m. Board members present:** Matt McKinney, Tom Cates, Sarah Chvilicek, Dennis Hellwinkel, Cara Goss, and Sydney Botts via Teams. Absent Board Members: Travis Coombs. A quorum was present. Guests present: Andrea Nichols, Deputy Attorney General, Julieanna Hendrix, NDA Executive Assistant, Scott Clifford, NDA IT, Director Goicoechea, Deputy Director Farris, Mike Mieras; Reno-Sparks Livestock Events Center, Clint Thiesse: Nevada Western Heritage Center Alliance and Reno Rodeo, and John Black.
- 2. Public Comment:** NONE
- 3. Review and Approval of Agenda –** Moved by Tom Cates and seconded by Dennis Hellwinkel to approve the agenda as presented. MOTION CARRIED
- 4. Financial Report –** Dennis Hellwinkel recommended that due to a maturing CD, that \$13,000 of interest be moved to the money market account and noted as undesignated funds. Moved by Sarah Chvilicek and seconded by Tom Cates. MOTION CARRIED. Dennis also reported that there is significant interest being generated from various CD's and recommends that the accumulated interest of \$15,196 be transferred to the Show and Sale Account. Moved by Sarah Chvilicek and seconded by Tom Cates. MOTION CARRIED.

5. **Correspondence** – An email was received through the NJLSB email regarding the 2026 show dates. Correspondence will be filed
6. **Nevada Department of Agriculture Report** – Director Goicoechea reported that the Brand Inspection fee was charged twice and will be refunded to NJLS. NDA staff attended the pre-bid walk-through and the focus is the infrastructure, which needs to be completed within 12-13 months when the bid is awarded, to be followed by getting funding to build the new Exhibit Hall. State Lands is gathering information for the property lines for Washoe County and Nevada State Fair Grounds to be able to complete the survey that will divide the total property into two parcels. The ceremonial signing of AB333 will be August 6 at 5:30 p.m., at the Tamarack Junction.
It was announced Dr. Forbes is retiring in September 2025.
7. **Nevada Western Heritage Center Alliance Report** – Clint Thiesse provided an update as follows:
The property survey is progressing. The Reno Rodeo does not currently have any other large projects on the books. The Rodeo will continue with the panel project. Eight contractors attended the pre-bid meeting, final bids are due by 11 a.m. on August 15, 2025. The awarded bid will be announced on August 22, 2025. The project must be completed by September 2026. There are 140 calendar days for completion, if there is a delay liquidated damages will be collected. Legacy Reimagined will seek private funding for Grandstands 3,4, and 5, with a target of 2027.
8. **Reno Sparks Livestock Events Center Report** – Mike Mieras provided a report on approved Cap. Improvements for 2026. The bleacher repair for the grandstands and the livestock pavilion will start soon. The infrastructure project is going to be difficult to plan around with the number of events that will be on the grounds in 2025-2026. The property is currently being painted where needed. The “Crows Nest” is being removed for safety reasons. Komatsu is covering the cost of all electrical repairs associated with the damage they caused, all of which is covered by insurance. The recommendation is to put the poser underground. The scoreboard for the indoor arena is going back out for bid but the current scoreboard is working. Matt McKinney asked about the NDA/RSCVA contract. There is no action until the property survey is completed.
9. **2026 Show Report** – Matt McKinney reported that with the new Fairgrounds, the NJLS Board will be more administrative in nature and the details of the NJLS Show and Sale will be conducted by sub-committees and will report back to the Board for all approvals. Matt reported that the committees will need board member participation but membership of the committees can be from the community at large. Matt will reach out to individuals to serve as committee chairs. Current suggested committee structure is:
- Rules**
 - Show logistics (to include specie chairs)**
 - Sale Committee**
 - Donors and Awards**
 - Scholarships**
 - Youth Advisory Committee**
 - Finance**

2026 Show Dates were discussed. It has been requested to move the 1st or 2nd week in June. For 2026 there is recognition that there will conflict with school districts last days of school. There is recognition that timing is tough and NDA has talked with school districts around the state. NDA want livestock and agriculture recognized during the Nevada State Fair. Concerns expressed were livestock quality, school graduations, and county show dates and fairs. It was communicated that new show dates may cause added stress for kids and that older youth may choose not to participate in NJLS. It was noted that

Mother's Day Weekend has always conflicted with State athletic competitions and Proms. There are also conflicts with High School Rodeo. RSLEC has voiced that it will be a very fast turn around from NJLS to Reno Rodeo. There is recognition that ownership and tagging dates will have to be adjusted. Matt McKinney suggested June 10-14, 2026 for the 2026 NJLS Show and Sale. It was moved by Cara Goff and seconded by Tom Cates to adopt June 10-14 as the 2026 Show and Sale dates. MOTION CARRIED.

10. Public Comment: NONE

**11. Next Meeting, September 2, 2025, 2:00 p.m.
NDA Conference Room**

12. Board Member Comment, Discussion of Future Agenda Items

NOTE: No deliberation may take place under this item.

Committee Updates

Budget Discussion

Final approval for 2026 Rules in October

NDA media release for property and NJLS

13. Adjournment – 2:57 p.m.

This agenda has been sent to all members of the Nevada Junior Livestock Show Board and other interested persons who have requested an agenda from the Board. Persons who wish to continue to receive an agenda and notice must request them in writing on an annual basis. Anyone desiring additional information regarding the meeting is invited to call the Board office at (775)339-9472. We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify the Board at (775)393-9472 no later than 48 hours before the meeting. Requests for special arrangements made after this time frame cannot be guaranteed. Supporting materials for the meeting may be obtained from Sarah Chvilicek, 775.336.0236, at 4955 Energy Way, Reno, NV 89502.

THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED IN THE FOLLOWING LOCATIONS:

NEVADA DEPARTMENT OF AGRICULTURE

NEVADA JUNIOR LIVESTOCK SHOW BOARD OFFICE

LYON COUNTY COOPERATIVE EXTENSION OFFICE

WASHOE COUNTY COOPERATIVE EXTENSION OFFICE

CHURCHILL COUNTY COOPERATIVE EXTENSION OFFICE

PERSHING COUNTY COOPERATIVE EXTENSION OFFICE

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